

### *What Can I Do Now?*

- **Schedule** a Defensible Space Survey for your property and follow the recommendations. Contact Einar Jensen, South Metro Fire Rescue at 720-989-2273 for information.
- **Formulate** and practice an Emergency Plan with your family. Where will you meet in case of evacuation? Do your children or anyone needing assistance know to contact Emergency Services at 303-688-6447?
- **Put** together an emergency evacuation kit: spare car keys; flash light, battery powered radio and extra batteries; first aid kit, non-perishable food items; prescription medication, spare eye glasses.
- **Coordinate** with your neighbors to help with the evacuation of children and pets in case an evacuation is ordered while you are away.
- **Insure** Castle Pines Emergency Services has current information, emergency phone numbers, alarm codes, location of roof sprinkler valves.
- **Make** a video or take pictures of valuables and save the inventory images or video off site.
- **Post** this informational flyer in an accessible location to use when an emergency arises.
- **Plan** at least two escape routes.
- **Designate** a family member in a different zip code to handle communications. The evacuating family calls to update that person and all other family members call for news, alleviating phone traffic in the hot zone.

### *You Have Been Notified to Prepare to Evacuate!*

- **Answer** all phone calls from Castle Pines Homes Association and Douglas County. Both utilize a reverse 911 system to notify residents of emergency situations that may require action on your part.
- **Fill** your evacuation vehicle with fuel. Park the vehicle in the garage and disconnect the automatic garage door opener in case you lose power.
- **Determine** where separated family members will meet. Contain your pets; especially cats since they will hide if they sense danger.
- **Gather** important documents and items you want to take with you including medication, health insurance cards, purse/wallet, insurance information, blank checks, credit cards, glasses, pictures, family heirlooms, cell phones, toiletries, flash light/battery radio and extra batteries.
- **Connect** hoses to outside spigots and lean a ladder on the opposite side of the house from the approaching fire. Place shovels and rakes near the ladder so firefighters can see them and use them if needed.
- **Remove** lace, nylon, or light material drapes and curtains, and move overstuffed furniture away from windows. *Keep windows closed.*
- **Turn** on exterior lights. Keep your emergency notification phone line free.
- **Remove** combustible items from around the outside of your home.

***You Have Been Told to  
Evacuate.  
“It’s Time to Go Now!”***

➤ **Evacuation Checklist**

- Medication
- Health Insurance Cards
- Insurance Papers
- Tax Papers
- Identification,
- Birth Certificates
- Passport
- Legal Documents
- Credit Cards
- Check Books
- Prescription Glasses
- Family Heirlooms
- Toiletries
- Change of Clothing
- Pet Food, Leashes
- Cell Phone
- Computer Files
- PDA/Address Book

➤ **When You Leave**

- Leave your front door **unlocked**.
- **Do not** arm your security system.
- Leave a note taped to your front door of how to contact you. **Also, tie a white towel to your front door so we know you have evacuated.**

- Follow directions of Emergency Personnel.
- Monitor local news, Castle Pines Village website and Channel 22 for information.
- Check your email for Castle Pines Homes Association E-blasts
- Check your phone messages for reverse emergency calls from Castle Pines Emergency Services.
- Notify your insurance agent as soon as possible.

***Resources for Information***

***Castle Pines Village***

- ◇ [www.castlepinesvillage.org](http://www.castlepinesvillage.org)
- ◇ Castle Pines Emergency Services  
- 303-688-6447

***South Metro Fire Rescue***

- Non-Emergency Number- 720-258-8800

***Douglas County Sheriff’s Office***

- Non-Emergency Number 303-660-7505