



MOVING AUTHORIZATION FORM

Many streets within the Village will not accommodate moving vans or large trucks in front of residences and may require the use of shuttle trucks. Overnight parking on streets is not allowed. CPHA Rules & Regulations state that parking is restricted along roadways that impede the safe flow of traffic or creates a traffic hazard, impedes the passage of emergency equipment and/or snow removal equipment, or may cause damage to CPHA, Metro District or private property. Moving vans are not allowed to block fire hydrants (state law requires you must be 15' away), mailboxes, or neighboring driveways.

NO MOVING TRUCKS THROUGH GATE 1 or GATE 2
MOVING HOURS 7AM – 6PM MONDAY - SATURDAY
NO SUNDAY or HOLIDAY MOVING TRUCKS ALLOWED

PRIOR APPROVAL MUST BE OBTAINED FROM EMERGENCY SERVICES FOR ALL MOVING TRUCKS COMING INTO THE VILLAGE. ALL MOVING TRUCKS MUST BE ESCORTED IN AND OUT OF THE VILLAGE BY EMERGENCY SERVICES OFFICERS

Resident Contact:

Name: _____ Address: _____

Phone Number: _____ Date(s) of Move: _____

Moving Company: _____ Length of Truck (to include cab & trailer): _____

Side Load or Rear Load: _____ Length of ramp if rear load: _____

Plan for moving truck(s): _____

_____ Gate truck will enter _____

Resident Signature: _____ Date: _____

Officer: _____ Date: _____ Time: _____

Was patrol officer sent to address? Yes No What officer found (to be filled out by officer)

What resident was advised: _____

DATE SUBMITTED: _____ DATE APPROVED: _____ AFTER HOURS SUPERVISOR: _____

APPROVED BY: _____